FULTON COUNTY SCHOOLS

**Talented and Gifted Program - High School Contract**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HR \_\_\_\_\_\_\_ School \_Riverwood High School Sem/Yr \_\_ \_\_\_\_\_\_\_\_**

**Period \_\_4\_\_ TAG Course Name \_**Hire Me! Skills for Career and Internship Success**\_ TAG Teacher \_\_Bradley \_\_\_**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Check One:**  \_X\_\_Seminar \_\_\_ Individual Project  \_X\_ Directed Study | **Goal Statement:** Student will be able to analyze careers, related requirements, and effects on personal lifestyle; to assess this information in light of his/her own personal characteristics and goals; to qualify to participate in the TAG Career Internship Program | | | | |
| **Content Areas:**  \_X\_ Soc. St. \_X\_ Lang. Arts  \_\_\_\_ Science \_\_\_\_ Foreign Lang.  \_X\_ Computer \_\_\_\_ Fine/Perf. Arts  \_\_\_\_ Math \_X\_ Car. Tech | **Obj.#**  1  2  3  4  5 | **Course Objectives:** As a result of participating in this study the student will be able to:  Summarize information on a selected career area  Assess and evaluate personal attitudes and aptitudes; relate to career area  Develop basic tools and skills required for a career search  Develop a networking plan appropriate to his/her career area  Relate and discuss appropriate professional ethics related to selected career areas | | | |
| **Contacts:** Weekly |
| **Learner Goal**:  \_X \_ To develop skills for independent learning  methods and independent study skills.  \_\_\_\_ To generate new ideas and products  original to the learner.  \_\_\_\_ To develop higher order and  critical-thinking skills.  \_\_\_\_ To develop advanced  communication skills. | **Obj.#**  3  2  3  1  3  3  5  1  4  4  3  1,3 | **Activities/Products:** The student will  1. Participate in and critique job interview simulations including a videotaped interview using the tools developed in this course.  2. Complete self-assessment activities to better understand skills and strengths.  3. Learn steps in the process of a career search  4. Develop and demonstrate an active vocabulary specific to the selected career area  5. Participate in lecture/discussion with professionals in the fields of technology and  career search.  6. Produce a resume and cover letter in the appropriate format for the TAG Career Internship and demonstrate correspondence skills used in professional fields.  7. Complete business ethics activity.  8. Complete a goals focus chart.  9. Create a networking plan.  10. Develop an employability portfolio.  11. Make a final oral presentation of the employability portfolio to the class. | Date Due  TBD  Session #1  Session #2  Session #3  Session #4  Session #5  Session #6  Session #7  Session #7  Ongoing  Session #8 | Completed | Teacher Comments |
| **Signatures:**  Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  TAG Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Resources:**  Internet: GCIC and others | **Completion Date: \_\_\_\_\_\_\_\_\_\_\_**  **Final Evaluation:** \_\_\_\_\_\_\_\_\_\_\_ | | |